



# READING

- ◇ Refers to text to support opinions and predictions
- ◇ Gives a view about choice of vocabulary, structure etc
- ◇ Distinguish between fact & opinion
- ◇ Appreciates how a set of sentences has been arranged to create maximum effect
- ◇ Recognise complex sentences
- ◇ Skims and scans to aid note-taking



# WRITING

- ◇ Use subordinate clauses to write complex sentences
- ◇ Use passive voice where appropriate
- ◇ Use expanded noun phrases to convey complicated information concisely (e.g. The fact that it was raining meant the end of sports day)
- ◇ Evidence of sentence structure and layout matched to requirements of text type.
- ◇ Use:
  - Semi-colon, colon, dash to mark the boundary between independent clauses
  - Correct punctuation of bullet points.
  - Hyphens to avoid ambiguity
  - Full range of punctuation matched to requirements of text type
- ◇ Use wide range of devices to build cohesion within and across paragraphs
- ◇ Use paragraphs to signal change in time, scene, action, mood or person
- ◇ Legible, fluent and personal handwriting style.

