

WESTBOURNE PRIMARY SCHOOL

SEND Policy- Parent guide

Vision

“Everyone at Westbourne is committed to working together to give children the academic and life skills they will need to be successful. We believe this can only be achieved through working in partnership with parents and the local community. We are committed to working with parents and carers, welcome their involvement and look for their support in ensuring good attendance, behaviour and hard work from the children.”

What is SEND?

A child are classed as SEND if they have:

- A learning difficulty or disability which stops them from learning at the speed of others at the same age
- A learning difficulty of disability which means they need extra help to succeed in the classroom
- A disability that stops or impacts them from using the educational facilities.

Categories of SEND

The first step in supporting a child with SEND is to identify their biggest areas of need. These needs are:

- Cognition and learning- A child who thinks or processes information differently to other children.
- Social, emotional and mental health
- Communication and interaction
- Sensory and/or physical needs.

How to contact our SEND co-ordinator

Our school SEND Co-ordinator (SENDCO) is Miss Fowles. She can be contacted through the school office [Tel:01274483138](tel:01274483138). She is happy to meet with parents before or after school on a Monday, Tuesday or Wednesday. Miss Fowles is also happy to meet with parents at the SEND drop ins that happen on the first Monday of each month.

Starting school

During the summer term, before the children start school in Reception, parents/carers are invited to the New Parents Information Evening. At this meeting you will be able to talk about your child’s needs with the reception class teachers &/or the SENCO. For children who may need more support transferring to our school this may start earlier with input from parents/carers, nurseries and local authority.

If a child enters our school ‘in year’ information will be sought from their previous schools and their parents/carers.

Leaving school

For children moving to another primary school all SEND paperwork and information is shared with the new school wherever possible. For children moving to secondary school there is a strict transition process that is completed. Miss Fowles will meet with Year 5 parents in February of year 5 to discuss which schools parents are considering. For children with more complex needs Miss Fowles will help support parents to visit schools. When the school has been allocated Mis Fowles will meet with Class Teachers and the SENCO & Head of Year 7 and all relevant information regarding an individual’s needs will be passed on so that the

appropriate support remains in place. Parents/carers work closely with the SENCO & school staff throughout their child's time at our school.

Levels of support

For children with SEND there are varying levels of support. When teachers are concerned about a child's progress they will complete a concern form. The child will then be observed by Miss Fowles and next steps will be put in place.

Provision Maps

All SEND children at Westbourne will have a provision map. Provision Maps are produced termly to show the targets and support given for individual children. All provision maps are created by teachers with parents sharing their views. These targets are set and worked on by staff, the children and parents. These plans are reviewed each term to see what progress has been made.

My Support Plan

Some children may need a more in depth plan to show what outside agencies suggest and to look at the additional support we can put in place in school. These generally do not provide any extra funding.

Educational, Health Care Plan

Children with more complicated needs may need an Educational, Health Care Plan (EHCP). These are issued by the local authority after an application and a waiting period. These plans do provide some funding for schools which could mean extra support in class for a percentage of the week, support on the playground, small group interventions and support from outside agencies.

Information about the arrangements for identifying, assessing and making provision for children with SEND can be found on Bradford Council's LOCAL OFFER website: <https://localoffer.bradford.gov.uk/>

Outside agencies

As part of helping our SEND children we often work with other agencies to provide the best education for your child. We frequently work with:

- SEND Bradford (01274 435750)
- Educational Psychologist(EP)
- Speech and Language therapist(SALT)
- Cognition and learning team (C&L)
- Social, emotional and mental health team(SEMH)
- Child & Adolescent Mental Health Services(CAMHS)
- Occupational therapist(OP)
- Social Care
- Early help team
- Special Educational Needs and Disability information, Advice and Support Services(SENDIASS)

Other policies

For more information please see the following policies on the school website. If you would like a paper copies please ask at the school Office.

- Full SEND policy
- Attendance Policy
- Accessibility policy

- Local offer
- Epilepsy policy

Date completed: September 2019

Date for Review: September 2020